

LANCASTER CITY COUNCIL

Promoting City, Coast & Countryside

Key Decisions Forward Plan

1st May 2007
30th April 2008



UPDATED APRIL 2007

INTRODUCTION

In order to ensure openness and accountability, this Forward Plan of key decisions has been prepared to set out clearly the **key decisions** that the Cabinet and Council Officers will be taking over the next four months.

The Plan will be updated on a monthly basis and seeks to include all issues that are defined as “key decisions” in accordance with the Council’s Constitution and identifies which body will make the decision.

The Plan tries to anticipate the issues that will be the subject of a key decision within a given timescale. For each item, this Plan includes:

- a description of the item for decision
- who will take the decision
- the date or period within which it will be taken
- groups identified for consultation and how this will be undertaken
- the process and timescale for persons wishing to make representations
- a list of documents that will be used in consideration of the matter

Key Decision - Definition

The definition of a key decision is set out in Part 2, Article 13 “Decision Making” of the Council’s Constitution which states:

- A decision should be a Key Decision on financial grounds if it relates to any of the following:

expenditure or savings proposal not included within approved capital or revenue budgets (including new schemes, external funding bids, increased spending on or transfers/virements between budgeted schemes):

- estimated at over £50,000 in total (gross), or
 - where there are unbudgeted net revenue costs or other potential liabilities arising in current or future years.
- i. Any other initiative that relates to or would result in potential savings of over £50,000 in any year, which are not provided for in the approved budget.
 - ii. The allocation of revenue or capital grants (receivable or payable) or any general budget allocations where their specific use or method of allocation has not previously been approved by Cabinet. This also covers any proposals to delegate such arrangements.
 - iv. The award of contracts over £50,000.
 - v. Proposals that involve taking on the role of Accountable Body for a particular initiative.
 - vi. The carry forward of under- or overspends, irrespective of amount.

- vii. Increasing future years' spending forecasts in line with any flexibility authorised by Council, irrespective of amount.

With the exception of the following which shall not be a Key Decision:

- Transactions carried out as part of the efficient administration of the Council's finances in line with council policy and the s151 Officer's functions, e.g. treasury management.
 - Subsequent allocation of grants (receivable or payable) within a framework and criteria previously agreed by Cabinet.
 - Setting of fees and charges levels, including concessions, within the approved Budget and Policy Framework.
 - Incurring expenditure essential to meet any immediate needs created by an emergency threatening life and limb or related to major structural damage threatening the fabric of a building [see Financial Procedures section A 1.11 (f)].
- A decision should be a Key Decision on community impact grounds if it would have a significant and lasting impact on one or more of the following:
- (a) reputation of the Council
 - (b) the environment
 - (c) the local economy
 - (d) community safety
 - (e) human rights, equal opportunities or racial equality
- The Monitoring Officer would be responsible for the interpretation of the words **significant and lasting** in the community impact test.

The Plan does not, therefore, include:

- exempt or confidential information as defined in the Council's Constitution Part 4 Section 2, 10.03 and 10.04;
- any reference to decisions made by the Council's regulatory and other committees, i.e.
- Licensing
- Planning and Highways
- Appeals
- Standards
- Audit
- Personnel
- Appraisal
- any decisions made by Cabinet or delegated to Officers which are not defined as **key decisions**.

Contacts

If you have any queries relating to the publication of this Plan please contact Gill Noall, Head of Democratic Services, on 01524 582060.

LANCASTER CITY COUNCIL

FORWARD PLAN – SUMMARY OF KEY DECISIONS

| Cabinet Member(s) with Special Responsibility | Decision | Date Decision Due |
|---|---|-------------------|
| | Document Management | June 2007 |
| To be determined. | Storey Institute Centre for Creative Industries | 5 June 2007 |
| To be determined. | Changes to Council Tax collection policies. | 5 June 2007 |
| To be determined. | Proposed Partnering Arrangement – Responsive Repairs and Capital Programme. | 5 June 2007 |
| To be determined. | Provisional Revenue and Capital Outturn 2006/07 | 3 July 2007 |
| To be determined. | Draft Parking Strategy | 3 July 2007 |
| To be determined. | Approval of an Air Quality Action Plan for Lancaster | 4 September 2007 |
| To be determined. | Introduction of a Selective Licensing scheme in the private rented sector under the Housing Act 2004 for the areas of Morecambe defined by :-Poulton Neighbourhood Renewal Area boundary, and·Winning back Morecambe's West End Masterplan. | 4 September 2007 |
| To be determined. | Capital Investment Strategy Update 2007/08 | 4 September 2007 |
| To be determined. | Medium Term Financial Strategy Update | 4 September 2007 |
| To be determined. | Improving the Cleanliness of our streets | 9 October 2007 |
| To be determined. | Budget and Policy Framework Process 2008/09 | 9 October 2007 |
| To be determined. | Budget and Policy Framework Process 2008/09 | 13 November 2007 |
| To be determined. | Budget and Policy Framework Process 2008/09 | 22 January 2008 |
| To be determined. | Treasury Management Strategy 2008/09 | 19 February 2008 |
| To be determined. | Budget and Policy Framework Process 2008/09 | 19 February 2008 |
| To be determined. | Capital Investment Strategy Update 2007/08 | 19 February 2008 |
| To be determined. | Medium Term Financial Strategy Update | 19 February 2008 |

Key Decision Taken by Cabinet or delegated Officer

| | | |
|--|---|-----|
| ITEM FOR DECISION: | Document Management | |
| WARD: | All Wards | |
| SERVICE: | Revenue Services | |
| DECISION MAKER: | Officer Delegated Decisions | |
| RESPONSIBLE CABINET MEMBER: | N/A. | |
| KEY DECISION CRITERIA: | FINANCIAL | Yes |
| | COMMUNITY IMPACT | |
| | BOTH | |
| SUMMARY DESCRIPTION OF RELEVANT ISSUES: | The decision to upgrade or replace the document management system used within Revenues Services – possibly with a system which could be used corporately. | |
| DATE OF CABINET MEETING/DATE FOR OFFICER DECISION | June 2007 | |
| LIST OF BACKGROUND PAPERS FOR CONSIDERATION: | None. | |
| GROUPS IDENTIFIED FOR CONSULTATION: | N/A. | |
| PROCESS FOR MAKING REPRESENTATIONS TO DECISION MAKER: | Agenda item available for public scrutiny. | |
| DATE FOR REPRESENTATIONS TO BE RECEIVED: | 20th March 2007. | |

Key Decision Taken by Cabinet or delegated Officer

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| ITEM FOR DECISION: | Storey Institute Centre for Creative Industries | |
| WARD: | | |
| SERVICE: | Economic Development and Tourism | |
| DECISION MAKER: | Cabinet | |
| RESPONSIBLE CABINET MEMBER: | Cabinet Member with Responsibility for Economic Development and Lancaster Regeneration | |
| KEY DECISION CRITERIA: | FINANCIAL | Yes |
| | COMMUNITY IMPACT | |
| | BOTH | |
| SUMMARY DESCRIPTION OF RELEVANT ISSUES: | Further to the report to Cabinet on 24th October 2006, to agree the terms of the lease for Storey Institute and any other issues that might arise from finalisation of contract costs. | |
| DATE OF CABINET MEETING/DATE FOR OFFICER DECISION | 5 June 2007 | |
| LIST OF BACKGROUND PAPERS FOR CONSIDERATION: | None. | |
| GROUPS IDENTIFIED FOR CONSULTATION: | N/A. | |
| PROCESS FOR MAKING REPRESENTATIONS TO DECISION MAKER: | In writing to Corporate Director (Regeneration). | |
| DATE FOR REPRESENTATIONS TO BE RECEIVED: | 1st June 2007. | |

Key Decision Taken by Cabinet or delegated Officer

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|--|---|-----|
| ITEM FOR DECISION: | Changes to Council Tax collection policies. | |
| WARD: | All Wards | |
| SERVICE: | Revenue Services | |
| DECISION MAKER: | Cabinet | |
| RESPONSIBLE CABINET MEMBER: | | |
| KEY DECISION CRITERIA: | FINANCIAL | Yes |
| | COMMUNITY IMPACT | |
| | BOTH | |
| SUMMARY DESCRIPTION OF RELEVANT ISSUES: | Council Tax "In year" collection levels are below average and the report will look at optional strategies for securing improvement. | |
| DATE OF CABINET MEETING/DATE FOR OFFICER DECISION | 5 June 2007 | |
| LIST OF BACKGROUND PAPERS FOR CONSIDERATION: | None. | |
| GROUPS IDENTIFIED FOR CONSULTATION: | Staff, Advice Agencies. | |
| PROCESS FOR MAKING REPRESENTATIONS TO DECISION MAKER: | As above. | |
| DATE FOR REPRESENTATIONS TO BE RECEIVED: | Not yet established. | |

Key Decision Taken by Cabinet or delegated Officer

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| ITEM FOR DECISION: | Proposed Partnering Arrangement – Responsive Repairs and Capital Programme. | |
| WARD: | All Wards | |
| SERVICE: | Council Housing Services | |
| DECISION MAKER: | Cabinet | |
| RESPONSIBLE CABINET MEMBER: | | |
| KEY DECISION CRITERIA: | FINANCIAL | Yes |
| | COMMUNITY IMPACT | |
| | BOTH | |
| SUMMARY DESCRIPTION OF RELEVANT ISSUES: | Arrangements need to be determined for the future procurement of responsive repairs, planned maintenance, and the HRA Capital Programme. | |
| DATE OF CABINET MEETING/DATE FOR OFFICER DECISION | 5 June 2007 | |
| LIST OF BACKGROUND PAPERS FOR CONSIDERATION: | None. | |
| GROUPS IDENTIFIED FOR CONSULTATION: | District Wide Tenants Forum. | |
| PROCESS FOR MAKING REPRESENTATIONS TO DECISION MAKER: | In writing to Corporate Director (Community Services). | |
| DATE FOR REPRESENTATIONS TO BE RECEIVED: | 10th November 2006. | |

Key Decision Taken by Cabinet or delegated Officer

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| ITEM FOR DECISION: | Provisional Revenue and Capital Outturn 2006/07 | |
| WARD: | | |
| SERVICE: | Financial Services | |
| DECISION MAKER: | Cabinet | |
| RESPONSIBLE CABINET MEMBER: | | |
| KEY DECISION CRITERIA: | FINANCIAL | Yes |
| | COMMUNITY IMPACT | |
| | BOTH | |
| SUMMARY DESCRIPTION OF RELEVANT ISSUES: | As part of the closure of accounts process, issues that require key decisions to be taken may well arise. (Such as requests for carry forward of budgets, as an example). | |
| DATE OF CABINET MEETING/DATE FOR OFFICER DECISION | 3 July 2007 | |
| LIST OF BACKGROUND PAPERS FOR CONSIDERATION: | None. | |
| GROUPS IDENTIFIED FOR CONSULTATION: | None directly – though individual issues may relate to items that have been the subject of consultation previously. | |
| PROCESS FOR MAKING REPRESENTATIONS TO DECISION MAKER: | None. | |
| DATE FOR REPRESENTATIONS TO BE RECEIVED: | N/a. | |

Key Decision Taken by Cabinet or delegated Officer

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| ITEM FOR DECISION: | Draft Parking Strategy | |
| WARD: | All Wards | |
| SERVICE: | Property Services | |
| DECISION MAKER: | Cabinet | |
| RESPONSIBLE CABINET MEMBER: | | |
| KEY DECISION CRITERIA: | FINANCIAL | Yes |
| | COMMUNITY IMPACT | |
| | BOTH | |
| SUMMARY DESCRIPTION OF RELEVANT ISSUES: | Cabinet considered the Draft Parking Strategy in April 2006 and referred the Strategy to an Informal Working Group before the final decision being taken by the Cabinet Member with Special Responsibility prior to the consultation being undertaken. Cabinet will only consider the Strategy again if there are any substantive changes arising from the consultation. | |
| DATE OF CABINET MEETING/DATE FOR OFFICER DECISION | 3 July 2007 | |
| LIST OF BACKGROUND PAPERS FOR CONSIDERATION: | None. | |
| GROUPS IDENTIFIED FOR CONSULTATION: | Formal consultation will be undertaken with a range of stakeholders and interest groups before the Cabinet meeting. | |
| PROCESS FOR MAKING REPRESENTATIONS TO DECISION MAKER: | Direct to Head of Property Services. | |
| DATE FOR REPRESENTATIONS TO BE RECEIVED: | 10th November 2006. | |

Key Decision Taken by Cabinet or delegated Officer

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| ITEM FOR DECISION: | Approval of an Air Quality Action Plan for Lancaster | |
| WARD: | All Wards | |
| SERVICE: | Health and Strategic Housing | |
| DECISION MAKER: | Cabinet | |
| RESPONSIBLE CABINET MEMBER: | | |
| KEY DECISION CRITERIA: | FINANCIAL | Yes |
| | COMMUNITY IMPACT | |
| | BOTH | |
| SUMMARY DESCRIPTION OF RELEVANT ISSUES: | <p>The Council has a formal duty to review and assess local air quality. Where it is concluded that one or more of the UK air quality objectives is unlikely to be achieved, the Council must declare an Air Quality Management Area (AQMA). If further assessment confirms that conclusion then an Air Quality Action Plan must be prepared and implemented. The Council has a duty to maintain an Action Plan until the air quality objectives are achieved. An Air Quality Action Plan will be submitted for approval by Cabinet. This document will have undergone extensive consultation and public participation as part of the 'action planning' process.</p> | |
| DATE OF CABINET MEETING/DATE FOR OFFICER DECISION | 4 September 2007 | |
| LIST OF BACKGROUND PAPERS FOR CONSIDERATION: | None. | |
| GROUPS IDENTIFIED FOR CONSULTATION: | None for purposes of this report because extensive consultation and public participation is to be carried out in advance as part of the statutory 'action planning' process. | |
| PROCESS FOR MAKING REPRESENTATIONS TO DECISION MAKER: | Comments to Ms Suzanne Lodge, Head of Health & Strategic Housing Services. | |
| DATE FOR REPRESENTATIONS TO BE RECEIVED: | 11th May 2007. | |

Key Decision Taken by Cabinet or delegated Officer

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| ITEM FOR DECISION: | Introduction of a Selective Licensing scheme in the private rented sector under the Housing Act 2004 for the areas of Morecambe defined by ;-Poulton Neighbourhood Renewal Area boundary, and- Winning back Morecambe's West End Masterplan. | |
| WARD: | All Wards | |
| SERVICE: | Health and Strategic Housing | |
| DECISION MAKER: | Cabinet | |
| RESPONSIBLE CABINET MEMBER: | | |
| KEY DECISION CRITERIA: | FINANCIAL | Yes |
| | COMMUNITY IMPACT | |
| | BOTH | |
| SUMMARY DESCRIPTION OF RELEVANT ISSUES: | The Housing Strategy identifies areas of Morecambe as having a falling reputation, high incidence of crime and anti-social behaviour. These areas of the town still contain significant deprivation, featuring two of the regions most deprived wards. Pursuing the regeneration of these areas is a high corporate priority of the Council. It is proposed that Selective Licensing will be introduced in these areas in order to improve the standards of management across the entire private rented sector. For Selective Licensing to be introduced approval must first be sought from the Secretary of State. | |
| DATE OF CABINET MEETING/DATE FOR OFFICER DECISION | 4 September 2007 | |
| LIST OF BACKGROUND PAPERS FOR CONSIDERATION: | None. | |
| GROUPS IDENTIFIED FOR CONSULTATION: | Private rented sector landlords and agents. All statutory and community stakeholders. | |
| PROCESS FOR MAKING REPRESENTATIONS TO DECISION MAKER: | Written and verbal representations following publicity (Formal notification will be required in the local press). | |
| DATE FOR REPRESENTATIONS TO BE RECEIVED: | Prior to submission of final report to Management Team. | |

Key Decision Taken by Cabinet or delegated Officer

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| ITEM FOR DECISION: | | Capital Investment Strategy Update 2007/08 |
| WARD: | | |
| SERVICE: | | Financial Services |
| DECISION MAKER: | | Cabinet |
| RESPONSIBLE CABINET MEMBER: | | |
| KEY DECISION CRITERIA: | FINANCIAL | Yes |
| | COMMUNITY IMPACT | |
| | BOTH | |
| SUMMARY DESCRIPTION OF RELEVANT ISSUES: | | As part of the half yearly monitoring and update arrangements for the Capital Investment Strategy, issues that require key decisions to be taken may well arise. |
| DATE OF CABINET MEETING/DATE FOR OFFICER DECISION | | 4 September 2007 |
| LIST OF BACKGROUND PAPERS FOR CONSIDERATION: | | None. |
| GROUPS IDENTIFIED FOR CONSULTATION: | | N/A at present – see above. |
| PROCESS FOR MAKING REPRESENTATIONS TO DECISION MAKER: | | N/A at present – see above. |
| DATE FOR REPRESENTATIONS TO BE RECEIVED: | | N/A at present. |

Key Decision Taken by Cabinet or delegated Officer

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| ITEM FOR DECISION: | Medium Term Financial Strategy Update | |
| WARD: | | |
| SERVICE: | Financial Services | |
| DECISION MAKER: | Cabinet | |
| RESPONSIBLE CABINET MEMBER: | | |
| KEY DECISION CRITERIA: | FINANCIAL | Yes |
| | COMMUNITY IMPACT | |
| | BOTH | |
| SUMMARY DESCRIPTION OF RELEVANT ISSUES: | As part of the half yearly monitoring and update arrangements of the approved MTFS, issues that require key decisions to be taken may well arise. | |
| DATE OF CABINET MEETING/DATE FOR OFFICER DECISION | 4 September 2007 | |
| LIST OF BACKGROUND PAPERS FOR CONSIDERATION: | None. | |
| GROUPS IDENTIFIED FOR CONSULTATION: | N/A at present – see above. | |
| PROCESS FOR MAKING REPRESENTATIONS TO DECISION MAKER: | N/A at present – see above. | |
| DATE FOR REPRESENTATIONS TO BE RECEIVED: | N/A at present. | |

Key Decision Taken by Cabinet or delegated Officer

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| ITEM FOR DECISION: | Improving the Cleanliness of our streets | |
| WARD: | | |
| SERVICE: | City Council (Direct) Services | |
| DECISION MAKER: | Cabinet | |
| RESPONSIBLE CABINET MEMBER: | | |
| KEY DECISION CRITERIA: | FINANCIAL | Yes |
| | COMMUNITY IMPACT | |
| | BOTH | |
| SUMMARY DESCRIPTION OF RELEVANT ISSUES: | The report considers proposals for improving the cleanliness of our streets following the review of street cleansing. | |
| DATE OF CABINET MEETING/DATE FOR OFFICER DECISION | 9 October 2007 | |
| LIST OF BACKGROUND PAPERS FOR CONSIDERATION: | None. | |
| GROUPS IDENTIFIED FOR CONSULTATION: | N/a. | |
| PROCESS FOR MAKING REPRESENTATIONS TO DECISION MAKER: | N/a. | |
| DATE FOR REPRESENTATIONS TO BE RECEIVED: | N/a. | |

Key Decision Taken by Cabinet or delegated Officer

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| ITEM FOR DECISION: | | Budget and Policy Framework Process 2008/09 |
| WARD: | | |
| SERVICE: | | Financial Services |
| DECISION MAKER: | | Cabinet |
| RESPONSIBLE CABINET MEMBER: | | |
| KEY DECISION CRITERIA: | FINANCIAL | Yes |
| | COMMUNITY IMPACT | |
| | BOTH | |
| SUMMARY DESCRIPTION OF RELEVANT ISSUES: | | As part of the forthcoming budget and planning process, issues that require key decisions to be taken may well arise. |
| DATE OF CABINET MEETING/DATE FOR OFFICER DECISION | | 9 October 2007 |
| LIST OF BACKGROUND PAPERS FOR CONSIDERATION: | | None. |
| GROUPS IDENTIFIED FOR CONSULTATION: | | N/A. |
| PROCESS FOR MAKING REPRESENTATIONS TO DECISION MAKER: | | N/A at present. |
| DATE FOR REPRESENTATIONS TO BE RECEIVED: | | N/A at present. |

Key Decision Taken by Cabinet or delegated Officer

| | | |
|--|---|-----|
| ITEM FOR DECISION: | Budget and Policy Framework Process 2008/09 | |
| WARD: | | |
| SERVICE: | Financial Services | |
| DECISION MAKER: | Cabinet | |
| RESPONSIBLE CABINET MEMBER: | | |
| KEY DECISION CRITERIA: | FINANCIAL | Yes |
| | COMMUNITY IMPACT | |
| | BOTH | |
| SUMMARY DESCRIPTION OF RELEVANT ISSUES: | As part of the forthcoming budget and planning process, issues that require key decisions to be taken may well arise. | |
| DATE OF CABINET MEETING/DATE FOR OFFICER DECISION | 13 November 2007 | |
| LIST OF BACKGROUND PAPERS FOR CONSIDERATION: | None. | |
| GROUPS IDENTIFIED FOR CONSULTATION: | To be set out in Budget timetable. | |
| PROCESS FOR MAKING REPRESENTATIONS TO DECISION MAKER: | N/A at present. | |
| DATE FOR REPRESENTATIONS TO BE RECEIVED: | N/A at present. | |

Key Decision Taken by Cabinet or delegated Officer

| | | |
|--|---|-----|
| ITEM FOR DECISION: | Budget and Policy Framework Process 2008/09 | |
| WARD: | | |
| SERVICE: | Financial Services | |
| DECISION MAKER: | Cabinet | |
| RESPONSIBLE CABINET MEMBER: | | |
| KEY DECISION CRITERIA: | FINANCIAL | Yes |
| | COMMUNITY IMPACT | |
| | BOTH | |
| SUMMARY DESCRIPTION OF RELEVANT ISSUES: | As part of the forthcoming budget and planning process, issues that require key decisions to be taken may well arise. | |
| DATE OF CABINET MEETING/DATE FOR OFFICER DECISION | 22 January 2008 | |
| LIST OF BACKGROUND PAPERS FOR CONSIDERATION: | None. | |
| GROUPS IDENTIFIED FOR CONSULTATION: | To be set out in Budget timetable. | |
| PROCESS FOR MAKING REPRESENTATIONS TO DECISION MAKER: | N/A at present. | |
| DATE FOR REPRESENTATIONS TO BE RECEIVED: | N/A at present. | |

Key Decision Taken by Cabinet or delegated Officer

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|--|---|-----|
| ITEM FOR DECISION: | Treasury Management Strategy 2008/09 | |
| WARD: | | |
| SERVICE: | Financial Services | |
| DECISION MAKER: | Cabinet | |
| RESPONSIBLE CABINET MEMBER: | | |
| KEY DECISION CRITERIA: | FINANCIAL | Yes |
| | COMMUNITY IMPACT | |
| | BOTH | |
| SUMMARY DESCRIPTION OF RELEVANT ISSUES: | Formal approval of Treasury Management Strategy by Cabinet is required before 01 April, though some aspects also require full Council approval and will be referred on accordingly. The Strategy sets out overall borrowing and related budget assumptions for 2008/09. | |
| DATE OF CABINET MEETING/DATE FOR OFFICER DECISION | 19 February 2008 | |
| LIST OF BACKGROUND PAPERS FOR CONSIDERATION: | None. | |
| GROUPS IDENTIFIED FOR CONSULTATION: | No groups identified, although the Council's professional advisors will be consulted. | |
| PROCESS FOR MAKING REPRESENTATIONS TO DECISION MAKER: | N/A. | |
| DATE FOR REPRESENTATIONS TO BE RECEIVED: | N/A. | |

Key Decision Taken by Cabinet or delegated Officer

| | | |
|--|---|-----|
| ITEM FOR DECISION: | Budget and Policy Framework Process 2008/09 | |
| WARD: | | |
| SERVICE: | Financial Services | |
| DECISION MAKER: | Cabinet | |
| RESPONSIBLE CABINET MEMBER: | | |
| KEY DECISION CRITERIA: | FINANCIAL | Yes |
| | COMMUNITY IMPACT | |
| | BOTH | |
| SUMMARY DESCRIPTION OF RELEVANT ISSUES: | As part of the forthcoming budget and planning process, issues that require key decisions to be taken may well arise. | |
| DATE OF CABINET MEETING/DATE FOR OFFICER DECISION | 19 February 2008 | |
| LIST OF BACKGROUND PAPERS FOR CONSIDERATION: | None. | |
| GROUPS IDENTIFIED FOR CONSULTATION: | N/A. | |
| PROCESS FOR MAKING REPRESENTATIONS TO DECISION MAKER: | N/A at present. | |
| DATE FOR REPRESENTATIONS TO BE RECEIVED: | N/A at present. | |

Key Decision Taken by Cabinet or delegated Officer

| | | |
|--|-------------------------|--|
| ITEM FOR DECISION: | | Capital Investment Strategy Update 2007/08 |
| WARD: | | |
| SERVICE: | | Financial Services |
| DECISION MAKER: | | Cabinet |
| RESPONSIBLE CABINET MEMBER: | | |
| KEY DECISION CRITERIA: | FINANCIAL | Yes |
| | COMMUNITY IMPACT | |
| | BOTH | |
| SUMMARY DESCRIPTION OF RELEVANT ISSUES: | | As part of the half yearly monitoring and update arrangements for the Capital Investment Strategy, issues that require key decisions to be taken may well arise. |
| DATE OF CABINET MEETING/DATE FOR OFFICER DECISION | | 19 February 2008 |
| LIST OF BACKGROUND PAPERS FOR CONSIDERATION: | | None. |
| GROUPS IDENTIFIED FOR CONSULTATION: | | N/A at present – see above. |
| PROCESS FOR MAKING REPRESENTATIONS TO DECISION MAKER: | | N/A at present – see above. |
| DATE FOR REPRESENTATIONS TO BE RECEIVED: | | N/A at present. |

Key Decision Taken by Cabinet or delegated Officer

| | | |
|--|---|-----|
| ITEM FOR DECISION: | Medium Term Financial Strategy Update | |
| WARD: | | |
| SERVICE: | Financial Services | |
| DECISION MAKER: | Cabinet | |
| RESPONSIBLE CABINET MEMBER: | | |
| KEY DECISION CRITERIA: | FINANCIAL | Yes |
| | COMMUNITY IMPACT | |
| | BOTH | |
| SUMMARY DESCRIPTION OF RELEVANT ISSUES: | As part of the half yearly monitoring and update arrangements of the approved MTFS, issues that require key decisions to be taken may well arise. | |
| DATE OF CABINET MEETING/DATE FOR OFFICER DECISION | 19 February 2008 | |
| LIST OF BACKGROUND PAPERS FOR CONSIDERATION: | None. | |
| GROUPS IDENTIFIED FOR CONSULTATION: | N/A at present – see above. | |
| PROCESS FOR MAKING REPRESENTATIONS TO DECISION MAKER: | N/A at present – see above. | |
| DATE FOR REPRESENTATIONS TO BE RECEIVED: | N/A at present. | |

